

Applicant Name _____ Child Care Center _____



**Application for Child Development Associate (CDA) Plus Course
Episcopal Children's Services Regional Training Institute
8443 Baymeadows Road. Jacksonville, FL 32256**

Congratulations on your commitment to pursue your CDA! Please fill out this application completely. The application must be received 3 weeks prior to start date and cannot be processed unless **all** items are submitted.

Please Attach the Following Items to This Application:

For faster processing, please include all of the following items. Check off each item as you attach it to the application:

- Letter from current director
 - o indicating at least 480 hours of experience working with children in a group setting
 - o indicating current position in a preschool or infant/toddler classroom
- Department of Children and Families (DCF) Child Care Training Certificate showing proof of completion of 40 hours + 5 hour literacy.
- Copy of High School Diploma or GED or official high school transcript with graduation date

Note: Candidate must be able to read and write English well enough to fulfill the responsibilities of a CDA-Plus candidate.

Mail completed application and required documents to

Danesha Davis
8443 Baymeadows Road
#100
Jacksonville FL 32256

For questions, contact:
Danesha Davis at (904) 726-1500 Ext. 282 or ddavis@ecs4kids.org

Applicant Information:

Please indicate which CDA class you are interested in taking

- Saturday (every other week) 9am – 5pm
- Tuesday/Thursday (weekly) 6pm – 8:30pm
- On-line (self-paced; one year to complete)
- Summer Fast Track

Name: _____

Home Mailing Address: _____
Street and Number

City State Zip Code

Home Phone _____ Other Phone _____

E-mail Address (required) _____

Social Security Number _____ Date of Birth _____

Current Employer (Center Name) _____

Name of Director _____

Your Current Position Title _____ Age Group: _____

Work Address _____
Street and Number

City State Zip Code

Work Phone _____

How long at this center? _____ Total years of childcare experience _____

I _____ agree the information given is true; if any changes occur, I will immediately notify all personnel and provide the correct information and/or documentation.

Signature of Applicant: _____ Date: _____